

RHS Shows Timber Policy

All timber products for sale at RHS Flower shows must be made of certified timber or from reclaimed or waste wood. Supporting documentation must be submitted for approval before any allocations can be made, see sections 1-3 for appropriate documents. Reused or recycled timber products may also be sold if appropriate documentation is provided to prove they are 'outside of scope' or 'exempt' from certification, see section 4 & 5. All products for sale must be covered under the documentation provided.

Who and what does the policy apply to?

The policy applies to all exhibitors selling or displaying wood products for sale and to all types of wood and timber (including softwoods, hardwoods and any composite materials). Exhibitors are also encouraged to use certified, reused or recycled timber for staging purposes, e.g. shelving, counters, building materials, etc.

How to meet the requirements of the policy

Exhibitors selling or displaying timber products, fall under one of five categories and must send in the relevant documentation for that category at point of application to showstimmer@rhs.org.uk. Example documentation can be found on pages 4-5 of this document. For help discovering which category your timber products fall under, please refer to the flow chart on page 3.

1. Own certification

You/ your company holds its own chain of custody certificate, certifying that the timber products are sourced sustainably. You will need to provide;

- Chain of Custody certificate in your/ your companies name, including detail of the products covered
- Details of all timber products that will be for sale or display

2. Supplier's certification

You/ your company are not certified but you purchase directly from a certified timber supplier, who holds their own chain of custody certificate, certifying that the timber products are sourced sustainably. You will need to provide;

- Chain of Custody certificate in your suppliers name, including detail of the products covered
- A recent invoice showing the purchase of certified timber by you/ your company from the certified supplier
- Details of all timber products that will be for sale or display

3. One step removed certification (picture frames only)

You/ Your company are not certified and neither is your framer, but your framer purchases directly from a certified timber supplier. This option is **only** available for picture frames due to the small amount of usually low-risk timber used in bespoke picture frame production. You will need to provide;

- Chain of Custody certificate in your framer's supplier's name, including detail of the products covered
- A recent invoice showing the purchase of certified timber by your framer from the certified supplier
- An recent invoice showing the purchase of the frames by you/ your company from the framer
- Details of all timber products that will be for sale or display

4. Outside of scope

Timber species that are not currently available as certified products, eg. Coffee roots, mango wood and, bamboo. . Evidence will vary from case to case, but please provide as much information as possible such as;

- Images of the timber in its original form
- Images of the timber in its product form
- Details of species and source
- Receipt/ invoice

5. Exemption

Exemption is not automatic, products that may be eligible for exemption are; driftwood, locally sourced timber, locally fallen timber, antique products, reused or recycled timber products, handicrafts from small communities. Timber from high risk sources or timber of unknown species or source will not be eligible for exemption. Evidence will vary from case to case, but please provide as much information as possible such as;

- Images of the timber in its original form
- Images of timber in its product form
- Images and details of source
- Details of species
- Receipts for purchase/ letter from owner stating no charge for timber
- Letter from landowner/ source confirming
- For reclaimed teak, you need to provide independent verification that the wood was reclaimed

The RHS decision-making process

An RHS appointed independent organisation will review paperwork and give guidance to the RHS. Upon allocation, a statement will be issued confirming the timber products you are able to display at the Show or stating that you will not be exhibiting any timber products. Applicants who do not comply with the policy will be unable to take space at the Show.

Verification at the show

RHS appointed auditors will be present at the shows, and will visit exhibitors selling or displaying timber products to verify that what is on the stand matches what was agreed in allocation paperwork. This is also an opportunity for exhibitors to discuss any queries with the auditors. Audits normally take place on the press day or opening day of the Show, please ensure the person on your exhibit is aware of the source of your timber products. All information provided to the RHS and the auditors both verbally or in the form of documentation will be treated as confidential and will not be disclosed to any third parties.

Certification Schemes

FSC certification currently represents the best means of fulfilling the timber policy objectives and the RHS encourages exhibitors to pursue their own FSC certification. However, the RHS accepts other certification schemes as a means of complying with the policy requirements. These schemes are:

Certification Schemes

Forest Stewardship Council (FSC)	www.fsc-uk.org
Programme for the Endorsement of Forest Certification (PEFC)	www.pefc.co.uk
Malaysian Timber Certification Council	www.mtcc.com.my
Sustainable Forestry Initiative (SFI)	www.sfiprogram.org

Third Party Independent Verification

Smartwood Rediscovered	http://www.rainforest-alliance.org/forestry/certification/rediscovered-wood
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Transition Schemes

TFT	www.tft-forests.org
WWF Global Forest & Trade Network (WWF GFTN)	www.gftn.panda.org/
Smartwood Smartstep	www.rainforest-alliance.org/forestry

Timber Certification Flow Diagram

Are your timber products out of scope or eligible for exemption under the RHS timber policy, ie reclaimed, antique, driftwood etc?

YES

You must apply for exemption or outside of scope. See categories 4 and 5

NO

Are you/ your organization certified under any of the following?

FSC CSA
PEFC MTCC
SFI

YES

Own certification

Please provide:

Copy of certificate including the scope
List of certified products to be exhibited
See category 1

NO

Are you buying products directly from a supplier who is certified under any of the following?

FSC CSA
PEFC MTCC
SFI

YES

Supplier's Certification

Please provide:

Copy of certificate and scope of your supplier
Up to date invoice(s) showing your purchase of certified timber from the supplier. The invoices must state the products are certified, this can be one statement or itemised per product
List of certified products to be exhibited
See category 2

NO

Are you buying frames from a non-certified picture framer but who is purchasing their timber from a certified supplier? This applies to picture frames only and is not acceptable certification for other timber products.

YES

One step removed

Please provide:

Copy of certificate and scope of your framer's supplier
Up to date invoice(s) showing your purchase of frames from framer
Up to date invoice(s) showing your framer's purchase of certified timber from supplier
List of products to be exhibited
See category 3

NO

If you do not fit into any of the categories above, you will need to change your supplier, ask your supplier to become certified, or become certified yourself.

Timber Certification Example

Example 1: Own Certification

(Exhibitor's certificate)

This is your certification number which is unique to your company

Your company name and registered address



Validity of certification

A description of what type of wood and products you are certified for (the scope)

Example 2: Supplier's Certification
(Supplier's certificate and invoice)

Supplier name and registered company address

Certification number

Validity of certification

Supplier address (should be same address as certificate)

Soil Association Woodmark **Certificate of Registration** **FSC**
FSC ACCREDITED

This is to certify that [redacted] "the certified site" has been certified in accordance with the requirements of the Forest Stewardship Council A.C. using the FSC Chain of Custody standard and that [redacted]

is hereby licensed to use the FSC Logo on and sell as FSC certified all products listed on the attached FSC product schedule as FSC Mixed. This certificate is only valid for sale of FSC products when accompanied by a current product schedule. Validity of this certificate may also be verified by checking the FSC database: www.fsc-info.org or by contacting Woodmark: wm@soilassociation.org

Certificate Registration Code: **SA-COC-001305**
 Issued By: [redacted]
 Issue Date: **9th August 2011**
 Valid until the Renewal Date: **8th August 2016**
 Signed on behalf of Woodmark by the Soil Association Certification Officer: *Nicholas Underhay*
 Nicholas Underhay

CA-COC-006-12 Oct 10 © Prepared by EcoSylva Ltd on behalf of Soil Association Certification Ltd Page 1

This Certificate is the property of Soil Association Certification Ltd and all copies or reproductions of the certificate shall be returned to the Soil Association Certification Ltd immediately on request. A description of the products, sites or services that are included in the scope of the certificate may be obtained from Woodmark on request. This certificate itself does not constitute evidence that a particular product supplied by the certificate holder is FSC-certified (or FSC controlled wood). Products offered, shipped or sold by the certificate holder can only be considered covered by the scope of this certificate when the required FSC claim is clearly stated on invoices and shipping documents. FSC Trademark © 1996 Forest Stewardship Council A.C. FSC-ACC-002

Invoice
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Invoice Address: [redacted] Delivery Address: [redacted]

ACCOUNT NO.	CUSTOMER ORDER REF.	ORDER DATE	DELIVERY REF.	TAX POINT	INVOICE NO.
87724	EVALDAS	07/04/2014	38/60	11/04/2014	8059

QUANTITY	SPECIFICATION	PRICE	NET VALUE
75 Sheet	2440X1220X12mm "Q PLY" CHINESE FSC® CERTIFIED STRUCTURAL EXT PLYWOOD (75) SUITABLE FOR STRUCTURAL USE FSC® MIX 70%: SA-COC-001305	[redacted]	[redacted]

Exhibitor registered business address

Recent date of invoice

Note of certified product on invoice line

Supplier FSC certification number (as on certificate)